

- **Prewrite:** students use thinking maps to generate topics, main ideas, details, opening and closing sentences, (plan and organize thoughts).
- **Draft**: students create a first draft writing.
- Revise: students reread, rethink and rework first draft writing, adding and deleting ideas, using precise word choice, strengthening writing to make it clearer and more interesting. This step can be done solo or with a partner.
- **Proofread**: students clean up writing, check for spelling errors, make capital letters where needed, use ending & other punctuation. Make writing reader friendly.
- Publish: students share work, give it to a friend, read it outloud to an audience, turn it into a book, or post it on a website.
 - Four areas of focus while writing which are assessed:
 Content, Style, Organization, and Conventions
 Different Types of Writing of Which We Focus:

Narrative - Informational - Opinion